

OBE Reunion 2019 Planning Committee, July 22, 2019.

Kristy's Restaurant 809 Richmond Road

PRESENT: Jan Hynes (Chair), Elda Allen, Merri LeGris, Pat Holloway, Carol Kirby, Bob Martin, Ross Maxwell, Lyn Wells, Carole Moulton, Murray Sands

CALL TO ORDER: Jan at 09.35

Approval of Agenda:

Proposed: Carole, seconded by Bob. Carried

Approval of Minutes: Moved by Pat, seconded by Lyn. Carried

BUSINESS ARISING:

- a) Update on Algonquin: Lyn reported that the manager is still away but she met with a delegate and signed the agreement. The expected number has been changed to 200. Lyn will meet with manager after August 16th when she returns and Steve will join the meeting and will finalize audio / visual arrangements. The access time for preparation on the evening before and the day of the reunion has been agreed. Room will be available after 3 on Friday and from 9 AM on Saturday. Lyn reminded group that the Algonquin donation is based on numbers attending @\$2.50 per ticket and is not a flat fee. There is no minimum number but final tally is required no later than September 13th.
- b) Black and gold theme will extend to registration table and non-dining spaces.
- c) Menu has been finalized and includes hot items hip of beef and vegetarian lasagna.

SILENT AUCTION: Carole, Merrie distributed list of items, which were then reviewed. Response has been generous with more than 69 items as per list and commitments.

Ross has contacted Sens Foundation and completed online application form. He has been promised a response but form is "finicky". Jan suggested a change in on line browser and offered to follow up if Ross does not get expected response.

Elda has followed up at the Museum of Nature and a unspecified donation is yet to come.

Sarah Clark has given a painting of flowers at the Experimental Farm.

Carole to contact authors...Terry West, Ian McKercher and Bill Bolton to seek donations of their books.

Lyn passed on to Carole, Myers package of Detailing and Cadillac weekend. She expressed disappointment that an additional cash donation will not be included and so Myers will not be eligible for corporate sponsorship recognition.

Marjorie's daughter, Ann Bowman, to give either corporate gift or cash.

There was some discussion of precedent for cash donation. Consensus was that this is appropriate and appreciated that Carole will explain corporate sponsorship guidelines and accept either.

- a) Kristy's will give a gift certificate for an unspecified amount.
- b) Merrie expects an NAC donation for a dance performance.
- c) Bob continues to work on securing donations from several potential donors -- Kelley's Landing, BMW, Audi, Honda.
- d) Ray Charles print valued at \$50.

Jan suggested that with a good number of certificates, concrete items might also be sought.

TICKET SALES - Ross: As of beginning of the meeting there are 69 completed ticket sales, others pending.

There is some concern about representation from non-teaching staff.

There will be no Plant Department Table but individuals may attend.

A business and Finance table has not yet been organized.

Bob and Lyn both reported having posted notices.

Pat distributed individual reminders to be distributed to likely attendees.

SUB COMMITTEE REPORTS and DISCUSSION

Pat...Entertainment : Entertainment is fully planned and Pat has developed a complete timed plan for himself as MC.

Carole...Advertising and Social Media

Local Newspaper advertising to be renewed as summer lull ends.

Jan has contacted new retirees by email but has had no response.

Facebook posting to be added reminding followers of reunion - Jan

Jan...Decorating

Jan reported good progress but a shortage of white organza to complete centre pieces. Requested members look in local Dollarama as initial source has run out. Jan will check with Fabricland .

Finance

Murray distributed financial report that included donation and ticket sales money that has been passed on to him.

Bank Balance \$447.51

Gross Balance \$1,077.51

New Business

Merri reported the hacking of her email account and the generation of a fake account. She continues to work to have this situation rectified but requested that any email originating from merrilegris@gmail be considered fake and ignored.

Action Items

All members are urged to complete collection of auction items.

Jan to follow up on decorating supplies and send silent auction list from last year to Carole.

Lyn to have next meeting with Algonquin accompanied by Steve.

The meeting adjourned at 11.05

Next Meeting: August 19th at Kristy's at 9.30.