

OBE Reunion 2019 Planning Committee, November 19, 2018.

Kristy's Restaurant 809 Richmond Road

Present: Jan Hynes (Chair); Frank Allan, Barbara Clarke, Pat Holloway, Carol Kirby, Roger Lalonde, Merri Legris, Bob Martin, Ross Maxwell, Steve Moretti, Carole Moul, Murray Sands, Lyn Wells. **Regrets:** Bonnie Cheung, Terri Munro, Mary Lou Fleming

1. Welcome and call to Order
2. Approval of Agenda (proposed by Pat, seconded by Lynn)
3. Approval of minutes for September 26th, 2018.
4. New Business: Jan to present time change for meetings.

BUSINESS ARISING:

A: Seating plan re representation of various departments from previous reunions (Lyn). Lyn will make information available at next meeting.

B: Bob Sweeney's assistance for Silent Auction (Lyn). Bob has agreed to carry on and Lyn will speak to him at Principal's luncheon. Carole has leftover 50/50 tickets for use next time.

C: Website and e-mail contact address (Jan). Jan summarized work done and current status. Ross's email will be used on the website for ticket purchase. There is currently no French content. Jan recommends basic information be given in French. Roger will arrange translation in consultation with Jan.

D: New ad for Riverview Park Review and costs for advertising in other community newspapers. (Carole). Ad is ready and has been published in the Riverview Park Review. Carole feels that advertising in other newspapers is too costly for our budget, but will ask for inclusion on community bulletin boards (free). Carole will get full ad printed in poster form and will arrange posting in various public venues. There will also be two copies for each Committee member to be posted in their community venues. Carole will provide article for Roger to publish in RTO magazine "Horizon". This will include information on the donations made. Pat will contact Louise Rachlis for a copy of her previous article.

E: Report re Opinicon (Carole). Jan and Carole made personal contact and follow-up with a letter. They were graciously refused as Opinicon is heavily involved with donations to local community and is limiting giving to this only.

F: Tabled motion by Murray, "Be it resolved that ticket prices remain at \$42.00" seconded by Lyn. Murray outlined both sides of the argument, based on the question of whether the prime purpose of the event is to provide a social event to enrich the life of participants or a charitable event to raise money. Although both purposes are valued, it was the conclusion that the social aspect is the primary purpose and than an unchanged cost would likely maximize participation. The motion was carried unanimously. Lyn reminded our group of Algonquin corporate sponsorship and Murray questioned how this be best acknowledged. Lyn will discuss with her Algonquin contact and provide direction.

Sub-committee reports and discussion.

ENTERTAINMENT: (Pat and Barbara). They have met and have plans for and updated video. Pat needs more photos and will contact OSSB archives and will put request at FOBEEP luncheon. Jan suggested that previous attendees be contacted to provide photos to Pat's drop box. Barbara is working with previous cast on live entertainment.

TICKET SALES: Ross agreed to coordinate and have his e-mail on web site. Bonnie has agreed to explore ticket design and cost - design can remain unchanged.

ADVERTISING (See Business Arising). Pat to make small cards to give potential attendees. Jan reported web page up. She has e-mail addresses of past attendees. First message to be sent in January requesting photos.

AUCTION: Merri and Carole have met, and some items have been collected. Merri can supply donations from her charity shop, plus wine donation and gift certificate from her son in British Columbia. Pat suggested that we focus less on "stuff" and more on experiences such as hosted receptions and parties.

VENUE and DECORATIONS: Jan has purchased lights for table decorations which can be sold.

FINANCE: Murray reported a balance of \$490.95, with no pending transactions.

OTHER BUSINESS: Jan requested a time change from 0900 to 0930 for future meetings . All agreed. Next meeting January 21st.

ADJOURNMENT: 10.30.

ACTION ITEMS:

- ② Lynn to research representation at previous events.
 - ② Jan to prepare basic information for Roger to translate for web site.
 - ② Carole to prepare posters for committee members and copy of article for RTO magazine.
 - ② Roger will arrange publication in "Horizon". Lyn to contact Algonquin re public acknowledgement of corporate sponsorship.
 - ② Pat to widen the search for photos.
 - ② Jan to send email to previous attendees for photos in January
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