



OBE 2017 Reunion Planning Committee  
**9:00 a.m., Friday, July 21, 2017**  
 Kristy's Restaurant, 809 Richmond Road

## MINUTES

(11)

Attendance	Elda Allen, Bonnie Cheung, Patrick Holloway, Jan Hynes, Roger Lalonde, Ross Maxwell, Lynn Moran, Steve Moretti, Carole Moul, Lorne Rachlis, Murray Sands, Lyn Wells, Peggy West, Terry West
Regrets	Frank Allan, Barbara Clark, Mary Lou Fleming, Terri Munro, Bill Smirle, Bob Sweeney, Michael Wilson
1. Welcome and Call to Order	The Committee welcomed Pat 's return from his successful shoulder surgery and the meeting was called to order at 9:15 a.m.
2. Approval of Agenda	Item 4c, Ticket Sales, was moved to precede 4b.  Moved by Roger, seconded by Elda, <i>“THAT the agenda be approved as amended.”</i> <b>CARRIED</b>
3. Minutes of May 19 Meeting	Moved by Elda, seconded by Pat, <i>“THAT the minutes from the June 23 meeting be approved as distributed.”</i> <b>CARRIED</b>
4. Updates	<p><b>a) Ticket Sales</b></p> <ul style="list-style-type: none"> <li>• For the 2015 Reunion, 101 tickets had been sold by July 2015;</li> <li>• Ross has received payment for 81 tickets as of this morning;</li> <li>• Another 15 ticket sales are anticipated; Ross encouraged ticket sellers to turn in the money/cheques received to him as soon as they have been received.</li> </ul>
	<p><b>b) Financial Update</b></p> <p>Murray provided a printed summary of recent transactions:</p> <ul style="list-style-type: none"> <li>• Current bank balance: <b>\$ 3,579.31</b>;</li> <li>• Cash deposited for 43 tickets as of last bank issued statement;</li> <li>• Due to the holiday absence of the Treasurer, no other deposits have been received or made.</li> </ul> <p>Moved by Murray, seconded by Ross, <i>“THAT the financial report be received”.</i> <b>CARRIED</b></p>

	<p><b>c) Entertainment Update</b></p> <ul style="list-style-type: none"> <li>• Barbara, Pat and Steve have met several times;</li> <li>• Revisions to the original script have been made and there will be further edits;</li> <li>• Visuals and sound track will be added after the trio’s next meeting;</li> <li>• Everything is “looking good”.</li> </ul>
	<p><b>d) Venue</b></p> <ul style="list-style-type: none"> <li>• Lyn and Steve met with Algonquin College banquet manager, Jennifer Thurston Johnson, after our June meeting;</li> <li>• AV equipment in the banquet area has been upgraded and there will be no additional charges for equipment use;</li> <li>• Lighting has been added to the stage area;</li> <li>• Our Committee needs to decide on the colour of dinner napkins and table cloth and notify Jennifer. Algonquin will accommodate our needs;</li> <li>• Access to facilities will remain the same as in 2015.</li> </ul>
	<p><b>e) Web Page</b></p> <p>Jan has updated the web page with the following info:</p> <ul style="list-style-type: none"> <li>• Feedback from Hawthorne staff and students (under the photo gallery tab);</li> <li>• Minutes from our June meeting on the main page.</li> </ul>
	<p><b>f) Gift Donations</b></p> <ul style="list-style-type: none"> <li>• Elda shared that there are still lots of lovely donations to come;</li> <li>• Bob Sweeney will continue to canvass his hotel and restaurant contacts.</li> </ul>
	<p><b>g) Table Decorations</b></p> <ul style="list-style-type: none"> <li>• Carole and Jan confirmed that centrepiece design has been finalized, most parts has been purchased for assembly;</li> <li>• Centrepieces will again be made available for sale that evening on a cost-recovery basis.</li> </ul>
5. New Business	<ul style="list-style-type: none"> <li>• Terry will undertake to contact Bob Newell for the Open Auction of the Trudeau Photo;</li> <li>• Photo has since been signed by the Prime Minister;</li> <li>• Lyn will take the signed photo to Koyman Gallery for framing;</li> <li>• Rod McIvor will provide a brief historical description to be attached to the back and sign on the matting of the photo;</li> <li>• Jan will undertake to invite Rod McIvor and his wife to the</li> </ul>

	September 23 dinner (Rod has confirmed his attendance at the conclusion of our meeting);
6. Advertising	<p>Roger provided the following update:</p> <ul style="list-style-type: none"> <li>• Reunion ad will appear in the summer edition of RTO <i>Renaissance Magazine</i> (Roger forwarded an electronic copy of the magazine to the Committee after our meeting);</li> <li>• Another ad will appear in RTO <i>Horizon</i> within the next couple of weeks.</li> </ul>
7. Upcoming Meetings	<b>Aug 18,</b> (and it's Elda's birthday), Sept 8, Sept 15, Oct 20, Nov 17
8. Adjournment	The meeting was adjourned at 10:15 a.m.