



OBE 2017 Reunion Planning Committee
9:00 a.m., Friday, January 20, 2017
Kristy's Restaurant, 809 Richmond Road

MINUTES

(6)

Present: Bonnie Cheung, Patrick Holloway, Jan Hynes, Ross Maxwell, Carole Moulton, Murray Sands, Lyn Wells and Terry West

Regrets: Frank Allan, Elda Allen, Barbara Clark, Mary Lou Fleming, Roger Lalonde, Lynn Moran, Steve Moretti, Terri Munro, Lorne Rachlis, Bill Smirle, Bob Sweeney, Peggy West, and Michael Wilson

1. Welcome and Call to Order

The meeting was called to order at 9:55 a.m.

2. Approval of Agenda

Moved by Murray, seconded by Ross, *“THAT the agenda be approved as circulated.”*

CARRIED

3. Approval of Minutes – November 4, 2016

Moved by Carole, seconded by Lyn, *“THAT the minutes of the November 4, 2016 meeting, be approved as circulated.”*

CARRIED

4. Business Arising:

a) Algonquin Deposit

Murray confirmed that a \$ 250 deposit has been paid to Algonquin College.

b) Photo donation from Rod MacIvor

Rod's photo of Justin and Pierre Trudeau is signed and framed and Jan will arrange to pick that up some time in April when Rod returns to Ottawa. Lyn offered to contact Koyman Galleries for a possible donation to reframe the photo should the Committee deem it necessary.

c) Donation Tax Receipts

Item deferred to our next meeting when Elda and Mary Lou will be present.

5. Financial Report

Murray reported that there is a current balance of \$ 1,894.81 after payment of the \$ 250 deposit to Algonquin.

Moved by Murray, seconded by Jan, *“THAT the financial report be received.”*

CARRIED

6. Entertainment Update (Barbara, Patrick)

a) Music – Barbara provided an email update: “everything is going well”.

b) Interviews and Script

Pat has conducted and taped a number of interviews. The following are possible areas in script development: scandals, creative solutions, dealing with administration, real crime, school crime, punishment, eccentricity/characters, other professions,

changes (gender, partners, schools...), ghosts, etc. He will be working with Steve for visuals and to develop the slide show.

7. Web Page/Social Media Update

- a) Jan has uploaded the November meeting minutes to the web page and will remove minutes for the 2013 and 2015 Reunion meetings.
- b) Our domain name is up for renewal in February. The cost is US \$ 25.00 for one year. She will proceed with the renewal and submit the receipt to Murray for reimbursement.

8. Silent Auction – the following items have been deferred to our February 17 meeting:

- Gifts received to date
- Tax receipts
- Thank you letters (combined letter to be issued by Education Foundation Office)

9. New Business

a) 2017 Event Ticket

After a brief discussion, it was agreed that we will continue with printed tickets. Payments will be cash or cheque only. We will lose \$ 2.50 per ticket for service charges if we accept payments through PayPal.

10. Future Meetings:

2017	Feb 17, Mar 24, Apr 21, May 19, Jun 23 (9:30), Jul 21, Aug 18, Sept 8, Sept 15, Oct 20, Nov 17
Reunion Date	<i>September 23, 2017</i>

11. Adjournment: 10:25 a.m.

Action Items:

Item	Responsibility & Timeline
1. Pick up photo from Rod McIvor	Jan – by April
2. Interviews and script development	Pat, Steve – by June
3. Domain name renewal	Jan – by February
4. Contact Jane Dobell re: tax receipts for donations at Reunion	Elda, Mary Lou – by February
5. Thank you letter to donors	Elda, Mary Lou – by February