



OBE 2017 Reunion Planning Committee
9:00 a.m., Friday, May 19, 2017
Kristy's Restaurant, 809 Richmond Road

MINUTES

(9)

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| Attendance | Elda Allen, Bonnie Cheung, Barbara Clark, Patrick Holloway, Roger Lalonde, Jan Hynes, Ross Maxwell, Lynn Moran, Carole Moulton, Terri Munro, Murray Sands, Lyn Wells, Peggy West, Terry West |
| Guest | Judy Kirsh |
| Regrets | Frank Allan, Mary Lou Fleming, Steve Moretti, Lorne Rachlis, Bill Smirle, Bob Sweeney, Michael Wilson |
| 1. Welcome and Call to Order | Bonnie welcomed Judy Kirsh to the meeting. She will be providing an update to the Committee regarding the Marjorie Loughrey grant. The meeting was called to order at 9:10 a.m. |
| 2. Approval of Agenda | Moved by Pat, seconded by Lyn, <i>that the agenda be approved as distributed.</i> CARRIED |
| 3. Minutes of April 21 Meeting | Moved by Roger, seconded by Lynn, <i>that the minutes from the April 21 meeting be approved as distributed.</i> CARRIED |
| 4. Business Arising | <p>a) Update from Jan</p> <ul style="list-style-type: none">• Rod McIvor's photo has been picked up and Jan will arrange a date with Lyn to have the photo re-framed by Koyman Gallery. Rod has agreed to re-sign the re-framed photo.• Jan has not heard from Gerald Butts at the PMO after she messaged him. She will continue to contact the Prime Minister's office to get his signature on the photo. After discussion, it was agreed that an open auction will be held for the photo.• Terry will forward Joe Westra's contact information to Pat. Invitations will be sent to the following potential auctioneers: Joe Westra, Bob Newell, and Harvey Scott; hopefully, one of them will be available.• Jan emailed the contacts she has on her database, 20 messages bounced back and she received updated email addresses for a few.• She will send out a similar message to past attendees about the 2017 reunion. <p>b) Silent Auction Gifts</p> <p>The following donors will be approached:</p> <ul style="list-style-type: none">• NAC for concert tickets (Barbara) |

- Lunch with Mayor Jim Watson (Elda)
- Paul Shuster (Pat)

c) Thank You Letters

Elda will speak with Mary Lou and forward the letter to Chris McGarvey to be issued to donors

d) Web Site – Translation and Update

Roger did the translation to the main page and the translated text has been uploaded by Jan.

5. Financial Report Murray received one deposit of \$ 630 from Ross. Our current bank balance is \$ 2,487.31.

Moved by Ross, seconded by Terri *that the financial report be received.*
CARRIED

6. Entertainment Update
- Barbara’s team has gathered all material and is fine-tuning its performance. Everything is progressing well.
 - Patrick has updated, reconstructed and refined the script.
 - Barb, Pat and Steve will be meeting shortly and the trio will arrange a date with Lyn to visit the venue at Algonquin College.

7. Ticket Sales
- Ross reported a sale of 15 tickets through the internet and has turned over the amount collected to Murray.
 - Tickets have been distributed to his team of ticket sellers and will also be on sale at the FOBEEP luncheon in June.
 - Four additional tickets and money collected this morning.

8. Social Media Update
- Jan has placed announcements on four different web sites, including Ottawa Start, Ottawa Seniors. She has also made the announcement on the Reunion Facebook page.

9. Advertising
- Roger reported that the reunion ad will be advertised in *Horizon, Renaissance* and the RTO web site.
 - Louise Rachlis has written an article and will submit to the *Senior Living* section of *The Ottawa Citizen* in June.
 - Bonnie has contacted provincial and local OSSTF to place ads in *Update* and *Chapter 25 ARM Newsletter*.
 - Carole will be redesigning the ad with Greg of *Riverview Park Review*, with input from Pat.
 - Pat will re-circulate event pocket cards and send them electronically to the Committee.

Moved by Elda, seconded by Jan *that a budget of up to \$ 350 be set aside for advertising in Our Town section of The Ottawa Citizen.*

CARRIED

- Committee members are encouraged to contact their City Councillors to have the event ad placed in Councillors' newsletters to their constituents.

10. New Business –
Marjorie Loughrey
Grant

- Judy reported that a \$ 2,000 grant was approved for Hawthorne P.S. to engage The Company of Fools to provide improv workshops in February to all JK-grade 8 students.
- She will forward student and staff feedback to Jan to upload to the reunion web page.
- Seven applications have been received for the upcoming school year. Jurying will take place in early to mid-June.
- Elda expressed her interest in visiting the schools that will be receiving the ML grant during their arts projects. Judy will check with OCDSB whether observer(s) will be allowed to visit grant receiving schools.

11. Upcoming
Meetings

Jun 23, Jul 21, Aug 18, Sept 8, Sept 15, Oct 20, Nov 17

12. Adjournment

The meeting was adjourned at 10:20 a.m.